ULAMP

TERMS & CONDITIONS of USE

1. Reservation

1.1. ULAMP is booked on a first-come-first-served basis.

1.2. Reservations must be made **well in advance**, as once the application is received, it will be necessary to analyze the feasibility of the experimental proposal, determine material and human resources needed for its development and prepare or adapt the experimental stations.

2. Information

2.1. Users are recommended to contact the service to discuss the requirements of the experiment prior to submission of the proposal, especially for the discussion of the facility suitability.

2.2. Users will provide CLPU with descriptive information concerning the experiment to be performed using the "Laser Service Request" at FARO (https://www.clpu.es/facilities/servicerequest/). If multiple service requests are involved, the applicant shall provide a separate description of the service needed with each request.

2.3. Users shall provide CLPU with information as to the potential hazards of any proposal submitted. CLPU reserves the right to reject any request that may represent a risk due to health, safety, environmental or other factors.

2.4. If users will not be present during the service ("Delegated service"), written instructions concerning the handling of any material sent to be part of the experiment shall be also provided. Any shipment arrangements for materials or information will be at user's expense. CLPU shall not be responsible for any damage or destruction of any material or information occurring during the course of the delivery to or from the CLPU.

2.5. The cost of disposing of all information and non-hazardous materials provided by users shall, unless otherwise agreed, be the responsibility of CLPU. Hazardous material shall be returned to the user, if not present during service, at its own expense.

3. Services

3.1. Access to the laboratory is limited to authorized personnel. To be granted access, users who will present during the experiment ("Assisted service") shall read and sign the laser safety information provided by the Center and agree to abide by the requirements. **Users will be at all times escorted on site by CLPU personnel**.

3.2. The laser will be operated by authorized personnel only. Users SHALL NOT ENTER the laser room.

3.3. ONLY authorized users are allowed to take part in the modifications, adaptations or set up of the experimental station, always assisted by the CLPU personnel assigned to the experiment.

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3.4. **Completion times are not guaranteed**, as certain circumstances, such as non-standard configurations, may increase experiment completion times.

4. Cancellations

4.1. Depending on the works to be done in order to prepare the experiments, CLPU may require users an advance payment of a percentage of the total amount, which will not be reimbursed in case the experiment was cancelled due to the user's decision.

4.2. In the event the services cannot be performed within a reasonable time or due to circumstances beyond the control of CLPU, CLPU will notify the user as soon as reasonably possible. The user shall have the option of terminating the agreement with reimbursement to CLPU for its reasonable costs to the date of termination, if applicable, or continuing the service.

5. Results

5.1. Any improvements of methodology, discoveries, inventions, copyrightable work, equipment, or process developed solely by CLPU during the course of this service, and which can use independently of this service, shall be the sole property of CLPU.

6. Acknowledgements

6.1. Non-proprietary users undertake to acknowledge the usage of CLPU equipment in the publications where the results of experiments performed at CLPU would be included, with the following statement or similar:

> *"The author(s) would like to acknowledge Spanish Pulsed Laser Center (CLPU) for* the results obtained at ULAMP *and their scientific and/or technical assistance"*

6.2. Non-proprietary users undertake to send CLPU the details about any publication, thesis or other documents containing experimental data obtained at CLPU through the "Feedback Report" and to send a hard or soft copy of the publication with the acknowledgement.

6.3. The failure to comply these obligations by users may imply the refusal of future services.

6.4. Would CLPU wish to make any use of the results of the experiment, authorization to the user should be requested. CLPU will acknowledge their authorship.